



Annual General Meeting
Wednesday, October 1, 2025, at 6:05 pm
In-Person at CNH Annex

ATTENDEES

Adora Escondo	George Okwii	Luz Ayda Ramirez	Ross Oh
Alison Merton	Gulshan (Julie) Mawji	Manoranjana Rasiah	Sabrina Bantog
Amir Sabbaghan	Henry Lau	Mansoureh	Sanjeev Karwal
Amy Liu	Henry Ng	Moghaddam	Sarah Yeung
Andrea Thompson	Jacek Targosz	Marie Manansala	Sharon Brailsford
Angelica Carvalho	Janie Tsai	Michael Wu	Sheri Parke
Annabelle Davis	Jasmine Tien	Mohammad Taheri	Simranjot (Simran)
Behnaz Jalalipour	Jeany Tudio	Mya Stanton	Kaur
Beth Ramos	Jeff Cheung	Najia Elacel	Sue Woodland
Betty Nguyen	Jennifer Getsinger	Nelson Choi	Susanna Chu
Bharti Vardhan	Jodi Weir	Pat Donauer	Tajinder
David Acosta	Karen Donauer	Penny Lim	Yndira Arteaga
Davy Chiu	Karina Leon	Peter Yap	Zenaida Lozada
Diana Taykandy	Karla Comanda	Pooya Taheri	
Edith Mejia	Kaycee Bull	Rachel Tuttle	
Elena Sarvini	Kulwant Kaur	Ram Dhatt	
Elizabeth Lepps	Linda Yap	Renee Leung	
Fred Pan	Lisa Pan	Roohi Dash	
Gen Nguyen	Lucinda Donaldson	Rosanna Costantini	

MINUTES

1. WELCOME

CNH Board President Davy Chiu called the meeting to order at 6:05 pm. He welcomed everyone to the Annual General Meeting (AGM) taking place in-person at CNH Annex. Davy acknowledged that Collingwood Neighbourhood House respects and honours the Musqueam, Squamish, and Tsleil-Waututh Nations, on whose traditional homelands we work, live, and are meeting on today.

Davy explained the voting procedures for the meeting and then introduced the Board members that were present. He also introduced staff members supporting the event.

2. APPROVAL OF THE AGENDA

MOTION: To approve the agenda as presented.

Moved by Annabelle Davis. Seconded by Jennifer Getsinger. All in favour. Carried

3. APPROVAL OF THE 2024 AGM MINUTES

MOTION: To accept the minutes of the 2024 AGM as presented.

Moved by Linda Yap. Seconded by Pat Donauer. All in favour. Carried.

4. PRESIDENT AND EXECUTIVE DIRECTOR'S REPORT

Davy invited Betty Lepps, CNH's Executive Director, to present the President's and Executive Director's report. Betty noted that the past year has been tough, it has been one of growth and transformation. and expressed gratitude to the staff and volunteers who helped reimagine CNH's space and services to better meet the needs of the community.

Highlights from the past year include:

- Partnered with community groups to advocate against federal funding cuts
- Reduced Early Years Childcare Fees, easing impact on families
- New partnerships such as the one with the RISE Patient Advisory Committee has led to a possible co-creation of a community cookbook with the community development team
- Youth settlement programs are being sustained thanks to a generous endowment
- 30 Indigenous youth joined the CREW canoe journey across Coast Salish territories
- Operations focused on improving operational efficiency
- RISE Community Health Centre celebrated its fifth year, and has welcomed more than 85,000 visits in their clinic, outreach sites, and the neighbourhood

Betty expresses her excitement to move forward and meet the evolving needs of Renfrew-Collingwood's diverse community by building a future that strengthens our sense of belonging and growth. She closes her report by expressing her thanks to the volunteers and team members who worked and supported Collingwood Neighbourhood House throughout this difficult time.

MOTION: To accept the President and Executive Director's Report as presented.

Moved by Annabelle Davis. Seconded by Leila Trickey. All in favour. Carried.

5. AUDITOR'S REPORT

Davy called on Board Treasurer and Finance Committee chair Randy Yu. Randy gave an overview of the CNH Independent Auditors Report, dated March 31, 2025. Randy said that there were no concerns about the audit.

Randy said the Statement of Financial Position highlighted that the total assets were \$5,426,605 while the total liabilities were \$3,833,841. The total net assets were \$1,592,764. The Statement of Operations highlighted that revenues were \$14,111,575 and expenses were \$14,422,638.

MOTION: To accept the audited financial statements as of March 31, 2025, as presented by Randy Yu, CNH Treasurer.

Moved by Pat Donauer. Seconded by Rachel Tuttle. All in favour. Carried.

Upon motion, duly made and seconded, the following resolution was passed:

Resolved as an ordinary resolution that the financial statement for the fiscal year ended 31 March 2025 be received by the members.

6. APPOINTMENT OF AUDITOR

Randy Yu called for the appointment of the auditor. He said that CNH has had a very good working relationship with Tompkins Wozny Chartered Professional Accountants for many years and would like to appoint them as CNH's auditor for 2025-2026.

MOTION: To appoint Tompkins Wozny as our auditor for 2025-2026.

Moved by Annabelle Davis. Seconded by Henry Lau. All in favour. Carried.

7. THANK YOU TO THE DEPARTING BOARD MEMBERS

Davy called on Henry Lau to thank the departing Board members Kristian Arciaga and Manoranjan Rasiah.

Henry said that Kristian's wealth of legal experience was particularly helpful as the Board navigated various CNH and Board policies, including our Access Without Fear policy. Kristian's insights were also valuable in the executive director search process. Henry thanked Kristian's contributions during his brief tenure on the Board. He then thanked Mano, who joined the Board in 2018 and brought with him a wealth of experiences in his career and personal life. He thanked Mano for his generous spirit, attention to detail, and his ability to connect with others, and expressed his gratitude for his steady input throughout his tenure.

8. NOMINATION AND ELECTION OF NEW BOARD MEMBERS

Davy introduced the Board members who are part-way through their terms and therefore not up for election this year:

1. Davy Chiu
2. Frederick Ametepe
3. Henry Ng
4. Justine Ma
5. Leila Alyssa Trickey
6. Lucy Hao Chen
7. Rachel Tuttle
8. Samuel Cervantes

Davy presented the process for nomination and election of Board members. Davy then called on Amy Liu, who presented Michael Wu, the newly appointed Youth Board Director. Davy then called on Henry Ng, who presented the slate of 2025-2026 Board nominees, endorsed by the CNH Board, and Henry read the bios for:

1. Amy Liu
2. Henry Lau
3. Randy Yu
4. Betty Nguyen

Davy called for nominations from the floor. There was one self-nomination from the floor: Karen Donauer. Davy asked if there was a voting member who would like to nominate Karen so that they could stand for election; Pat Donauer nominated Karen Donauer. Davy called for other nominations from the floor three times and there were no further nominations. He declared nominations closed, so an election for four Board Members was held.

After the voting was completed, Davy asked for three volunteers among CNH members who were not nominees or nominators—one to count the ballots, one to record the votes, and one to observe the process—to support the counting process. Leila Trickey, Linda Yap, and Rachel Tuttle volunteered to help with this.

Linda Yap presented the following nominees were elected to the Board: Amy Liu, Henry Lau, Randy Yu, and Betty Nguyen. Davy thanked everyone for putting their names forward in the interest of serving the community.

MOTION: To elect the nominees as presented after the voting.

Moved by Annabelle Davis. Seconded by Pat Donauer. All in favour. Carried.

9. STAFF AND CONTRACTOR RECOGNITION

Davy honoured the staff and contractors who had reached the milestones of 10, 15, 20, 25, and 30 years of service and dedication to the neighbourhood house. Those who had reached 15, 20, 25, and 30 years were recognized by their supervisors, who spoke individually about each of the staff being recognized.

10 years: Jenny Shen, Mandy Fang, Sandra Medina, Verna Kathryn Smith, Julie Mawji, Editha Mejia, Mika Laguerta

15 years: Bharti Vardhan, Tiffany Ouyang

20 years: Elizabeth Ramos

25 years: Ram Dhatt, Paul Reid, Lucinda Donaldson, Mary Hoang

30 years: Diana T, Alison Merton

10. HONOURING THE MEMORY OF NINA VACCA – SCHOLARSHIP WINNER

CNH established the Nina Vacca Scholarship Award in honour of long-time staff member, Nina Vacca, who passed away on July 21, 2021. Nina was the Early Childhood Educator Manager for the LINC Program, an integral part of the Renfrew-Collingwood Neighbourhood, and was always inspired to serve her community in creative ways. As Nina was a lifelong learner, the \$750 scholarship is annually given to an immigrant or refugee woman pursuing early childhood education. This year, we have two recipients.

Director of Early Years Alison Merton presented the award to Jocianne Angelica Carvalho and Luz Ayda Ramirez. After becoming a mother, Angelica decided to study Early Childhood Education to support her son's growth. Now, as an ECE student, she wants to make a positive difference in the lives of children in her community, just like she did with her own child. Meanwhile, Luz is preparing to pursue her long-standing passion for working with children now that her children are growing more independent. With a deep interest in child development and psychology, she is eager to contribute to children's learning and emotional growth

11. CNH COMMUNITY VISION AWARD

Board Director Amy Liu introduced the CNH Community Vision Award, an annual award given to a Grade 12 student from Windermere Secondary School who will further the mission of Collingwood Neighbourhood House by entering a post-secondary program for Early Children Education, Community Services, or Community Development. The student chosen each year receives a scholarship award for \$750.

This year's award recipient is Sarah Yeung. Sarah has contributed to her community through youth mentorship, event volunteering, and student leadership roles. Known for her compassion, leadership, and community spirit, Sarah has helped support a wide range of local programs, from seasonal events to guiding students as an ambassador with U&Me. She also worked behind the scenes in school productions and took

part in culinary and outreach programs that reflect her passion for helping others. With a strong interest in mental health and holistic care, Sarah plans to pursue studies in Chinese medicine and acupuncture. She is deeply grateful for the opportunities that have helped shape her journey and remains committed to giving back to the community that helped raise her.

12. OTHER BUSINESS

None.

13. ADJOURNMENT

MOTION: To adjourn the meeting.

Moved by Amy Liu. Seconded by Jennifer Getsinger. All in favour. Carried.

The meeting was adjourned at 7:29pm.