



May 30, 2023

Internal/External Posting #YS11-23-03

Peer to Peer Summer Program Leader

Full-Time, Term Certain

Collingwood Neighbourhood House (CNH) is a not-for-profit Society serving the Renfrew-Collingwood neighbourhood of East Vancouver. CNH's mandate is to promote the well-being of the Renfrew-Collingwood community by providing leadership and working collaboratively with individuals, families, agencies and other groups to develop and support inclusive, innovative, sustainable initiatives and services that respond to the community's social, educational, economic, health, cultural and recreational needs.

CNH YOUTH SERVICES SUMMER JOBS POOL

Please note that CNH Youth Services has four (4) summer positions available: Summer Youth Drop-In Leader, Summer Youth Drop-In Junior Leader, Indigenous Youth C.R.E.W. Summer Leader and Peer to Peer Summer Program Leader. Applicants to any of these positions may be offered interviews for the other positions in this pool if their skills and experience fit the required job responsibilities.

PROGRAM OVERVIEW

The Peer 2 Peer Program at CNH is a program comprised of volunteer youth facilitators, mentors, and staff who live and work in and around the Renfrew-Collingwood community. Peer 2 Peer strives to be a youth-led, supportive, and collaborative program as well as a place where youth are empowered to create the change they would like to see and be in society. We accomplish this through learning about relevant health and social issues affecting youth today, mentorship, leadership opportunities, skill-building, community engagement, and peer-to-peer education.

Our program's focus areas include:

- Holistic Health and Wellness Promotion
- Social Justice
- Youth Empowerment
- Building Community and Connections
- Peer Education

JOB RESPONSIBILITIES

- Organize and lead online and/or in-person events, activities, or workshops based on the program's focus areas
- Offer mentorship and support to youth facilitators and mentors during the summer program planning process
- Collaborate with other CNH departments and/or community organizations to offer summer programming
- Assist with program marketing material development and promotions
- Provide additional support to the Peer 2 Peer Program Coordinator as needed
- Support other youth programs and youth activities as needed
- Submit daily work summaries and attend weekly check-in meetings with supervisor

LEVEL OF EDUCATION

Secondary or post-secondary education with an interest in youth and social work, recreation, social justice, counselling, and/or educational studies

PREFERRED QUALIFICATIONS AND ASSETS

- Previous experience working with youth (e.g. facilitating workshops, support work, developing programs, etc.)

- Understanding of relevant social issues facing youth today or a willingness to learn (e.g. mental health, racism, 2SLGBTQ+ rights, climate change, sexual health, gender identity, healthy relationships, bullying, etc.)
- Strong interpersonal and leadership skills
- Ability to work independently and as part of a team
- Organizational and time management skills
- Familiarity with Microsoft Office and Google Drive applications
- Knowledge of resources and services in Renfrew-Collingwood and/or at Collingwood Neighbourhood House
- Class 4 driver license

ELIGIBILITY

This position is funded through the Canada Summer Jobs Program and applicants must meet the specific eligibility.

- Applicant must be between 15 and 30 years of age at the start of the employment
- Applicant must be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment (International students are not eligible participants)
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada
- As per the CNH Mandatory COVID-19 Vaccination Policy, you must be fully vaccinated against COVID-19
- Staff must have a valid first aid certificate before starting their work
- Cleared Criminal Record Search

JOB DETAILS

- **Salary:** \$18.73/hour
- **Term:** June 19, 2023 – September 2, 2023 (11 weeks)
- **Schedule:** 30 hours/week, Tuesday-Saturday, mainly between the hours of 2:30pm-9:30pm
- **Location:** Collingwood Neighbourhood House

APPLICATION PROCESS

Applicants must be legally entitled to work in Canada. If you are not currently authorized to work in Canada, CNH will not consider your job application. As per the Collingwood Neighbourhood House Human Resources Policies and Procedures, all factors being equal, first priority will be given to qualified local and internal applicants. We encourage applicants with lived experience of structural inequity to apply, and in particular those who identify as Black, Indigenous, People of Colour, LGBTQ2IA+, and those living with a visible or invisible disability.

SUBMIT YOUR RESUME AND COVER LETTER TO:

Sanjeev Karwal

Director of Youth Services
Collingwood Neighbourhood House
5288 Joyce Street, Vancouver, BC
Email: skarwal@cnh.bc.ca

PLEASE QUOTE REFERENCE #YS11-23-03

CLOSING DATE: Thursday, June 8, 2023

We thank all individuals who apply for this position and will be contacting shortlisted candidates directly. No phone calls please.