



November 10<sup>th</sup>, 2020

Internal/External Job Posting #CH17-20-02

NORQUAY SCHOOL AGE PROGRAM

SCHOOL AGE CHILDCARE WORKER – PART-TIME, TERM CERTAIN POSITION (DEPENDENT ON FUNDING)

Collingwood Neighbourhood House's mandate is to promote the well-being of the Renfrew-Collingwood community by providing leadership and working collaboratively with individuals, families, agencies and other groups to develop and support inclusive, innovative, sustainable initiatives and services that respond to the community's social, educational, economic, health, cultural and recreational needs.

**The successful candidate will be able to:**

- Be able to implement strategies within a child's care plan and work closely with supporting agencies (i.e. Centre for Ability, VASCD)
- Have experience working with emotionally, behaviourally, intellectually and physically challenged children
- Be familiar with the expectations and requirements of Community Care Licensing
- Apply contemporary early childhood practices in the development of a quality Reggio Emilia focused program within a team environment
- Support each child's holistic development using the BC Early Learning Framework
- Demonstrate understanding of and respect for the competency of children
- Be aware of and work within the ECEBC Code of Ethics
- Participate in ongoing professional development

**Skills & Qualifications**

- School Age Childcare Certificate & Special needs license to practice or related education required
- Experience working in a Licensed School Age Program
- Current First Aid certificate required
- Strong program planning, organizational, leadership and communication skills required
- Ability to work within a multicultural/intercultural environment
- Ability to work flexible hours-split shifts
- Preference is given to candidates who are members of the School Age Child Care Association of BC (SACCA)

**Job Details**

**Salary:** \$18.77-\$20.18 per hour

**Schedule:** 20-27.5 hours per week (Mon–Fri 7.30 – 9.00am & 2.00pm – 6.00pm) + 7 hours per day during school closures

**Start date:** As soon as possible

**End date:** March 31<sup>st</sup>, 2020 with possible extension (based on funding)

*This is a unionized position covered by a Collective Agreement with CUPE Local 1936.*

## **Application Process**

Applicants must be legally entitled to work in Canada, with priority given to Canadian Citizens and permanent residents. If you are not currently authorized to work in Canada, the employer will not consider your job application. As per the Collingwood Neighbourhood House Human Resources Policies and Procedures, all factors being equal, first priority will be given to qualified local and internal applicants.

Equality of opportunity and diversity of our company is important to us. We do not discriminate on the basis of race, religion, colour, ethnicity, gender, sexual orientation, age, marital status, or disability.

### **SUBMIT RESUMES TO:**

**Christine Chavez**

**Child Care Enrollment & Human Resources Program Coordinator**

Collingwood Neighbourhood House  
5288 Joyce Street, Vancouver, BC V5R 6C9

Email: [cchavez@cnh.bc.ca](mailto:cchavez@cnh.bc.ca)

**Please quote reference #CH17-20-02**

**CLOSING DATE: Tuesday, November 24<sup>th</sup>, 2020**

We thank all individuals who apply for this position and will be contacting shortlisted candidates directly.  
No phone calls please.